中銀航空租賃有限公司*

(Incorporated in the Republic of Singapore with limited liability)
(Stock Code: 2588)

29 September 2016

Dear Shareholder(s),

BOC Aviation Limited (the "Company")

- 2016 Interim Report (the "Current Corporate Communications")

Please be informed that the English and Chinese versions of the Company's Current Corporate Communications are available on the Company's website at www.bocaviation.com and the HKExnews' website at www.hkexnews.hk, or the arranged printed form(s) of the Current Corporate Communications is enclosed (if applicable). You may access the Current Corporate Communications on the Company's website or browsing through the HKExnews' website.

For shareholders who chose or are deemed to have consented to receive Corporate Communications (Note) by electronic means but for any reason you have difficulty in receiving or gaining access to the Corporate Communications, or if you want to receive another printed language version of the Current Corporate Communications other than that you have received (if applicable), the Company will promptly upon your request send to you a printed version free of charge. Please make your request to the Company c/o the Hong Kong branch share registrar of the Company ("Hong Kong Share Registrar"), Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.

Please also note that you are entitled to change your choice of language and/or means of receipt of the Company's future Corporate Communications by giving reasonable notice in writing (not less than 7 days) or simply completing, signing and returning the Change Request Form on the reverse side to the Company c/o the Hong Kong Share Registrar, using the mailing label at the bottom of the Change Request Form (no need to affix a stamp if posted in Hong Kong; otherwise, please affix an appropriate stamp), or by email at bocaviation.ecom@computershare.com.hk.

If you have any queries relating to any of the above matters, please contact the service hotline of the Company's Hong Kong Share Registrar at (852) 2862 8688 during business hours (9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays).

By order of the Board BOC Aviation Limited Chan, Victor Sun Ho Company Secretary

Note: Corporate Communications include but are not limited to the Company's (a) directors' reports, its annual accounts together with a copy of the auditors' reports and, where applicable, summary financial reports; (b) interim reports, and where applicable, summary interim reports; (c) notices of meeting; (d) listing documents; (e) circulars; and (f) proxy forms.

* For identification purpose only

各位股東:

中銀航空租賃有限公司(「本公司」)

- 2016 年中期報告(「本次公司通訊」)

謹通知 閣下本公司的本次公司通訊的中、英文版本已載列於本公司網站(www.bocaviation.com)及香港交易所披露易網站(www.hkexnews.hk),歡迎瀏覽。或按安排附上本次公司通訊的印刷本(如適用)。 閣下可於本公司網站存取本次公司通訊或瀏覽香港交易所披露易網站。

至於已選擇或被視為已選擇收取公司通訊^(Wht)電子版本之股東,若因任何理由在收取或瀏覽該等文件上遇到困難,或 閣下欲收取本次公司通訊文件之另一語言印刷本(如適用),本公司將於收到 閣下之要求後,迅即向 閣下免費寄發一份印刷本。請把 閣下要求寄回本公司香港股份過戶登記分處(「香港股份過戶登記處」),香港中央證券登記有限公司,地址為香港灣仔皇后大道東183號合和中心17M樓。

閣下有權更改選擇收取日後刊發之公司通訊的語言版本及/或收取方式。 閣下可在給予合理時間下發出書面通知(最短不少於 7 日)或填妥、簽署及交回隨本函背面的更改回條,並使用附載於更改回條上之郵寄標籤寄回本公司香港股份過戶登記處(如在香港投寄,毋須貼上郵票;否則,請貼上適當的郵票)或透過電郵至bocaviation.ecom@computershare.com.hk。

如 閣下對本函內容有任何疑問,請於辦公時間內(星期一至星期五上午 9 時正至下午 6 時正,香港公眾假期除外)致電本公司香港股份過戶登記處熱線(852)2862 8688 查詢。

承董事局命 中銀航空租賃有限公司 公司秘書 陳新晧

2016年9月29日

附註:公司通訊包括但不限於公司的:(a) 董事會報告、年度帳目連同核數師報告及(如適用)年度財務摘要報告;(b)中期報告及(如適用)中期摘要報告;(c) 會議通告;(d)上市文件;(e)通函:及(f)代表委任表格。

Change Request Form 更改回條																
	BOC Aviation Limited (the "Company") (Stock Code: 2588) c/o Computershare Hong Kong Investor Services Limited 17M Floor, Hopewell Centre, 183 Queen's Road East Wan Chai, Hong Kong		致	· (經香合	股份介 香港 港灣行 和中心	弋號: 中央證 子皇后: , 17M		有限公司 83 號]		-					
本人/	e would like to receive the Corporate Communication [#] of the /我們希望以下列方式收取 貴公司之公司通訊文件 [#] (「 公司通 ase mark ONLY ONE (X) of the following boxes) (請從下列》	訊文件」) :						nanner	as in	dicate	ed I	below:			
	to read all future Corporate Communications pub Version") instead of receiving printed copies, and relevant Corporate Communications on the website 閱覽所有日後在 貴公司網站(www.bocaviation.com 貴公司網站登載的公司通訊之書面通知;或	to receive of the (e a w	ritten no ny; O R	ot if icat	ion e	it he r	by pos	t or by	ema	il for	the	publ	icat io	n of	the
	Email Address 電郵地址 (The Company will send to the email address the Company's website. If no email address website will be sent. <u>Please provide the enrelease of Corporate Communications.</u>) (本公司日後僅將公司趙訊日在本公司網站已在本公司網站登載之通知信函。 <u>請以來</u>	s is provide mail addres 培登載之電	d, only a s in Eng 郵 通知多	n notifica lish Capi *送至如。	tion lette tal Lette 上提供之	er of the <u>rs</u> and :電郵力	e publi the e 世址(如	cation of mail addi (有)。如	the Ćon ess will: 未有提供	no ra te colely 電郵却	Comn be use 性址,	nuni edf 則個	ications oremai 能會向	on the	e Cor cation	mpany's n of the
	to receive the printed English version of all futur 僅收取所有日後公司通訊文件之 英文印刷本;或	e Corpora	ate Co	ommuni	cation	ONL	Y; OI	₹								
	to receive the printed Chinese version of all futur 僅收取所有日後公司通訊文件之 中文印刷本;或	re Corpor	rate C	ommun	ication	ONL	Y; O	R								
	to receive both printed English and Chinese vers 同時收取所有日後公司通訊文件之 英文及中文印刷本		all fut	ure Cor	porate	Com	muni	cation.								
				Contact 歸絡電話		one r	numb	er 								
Sign 簽名	nature			Date ∃期												

By e-mail to:

- reads complete an your declars clearly 請 閣下清楚填妥所有資料。 If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Companyin respect of the joint holding should sign on
- 如 Single Request Form in order to be valid.
 如屬聯名股東,則本更改回條須由該名於本公司股東名冊上就聯名持有股份之其姓名位列首位的股東簽署,方為有效。
 Any form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.
 如在本回條作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確,則本更改回條將會作廢。
 The above instruction will apply to all future Corporate Communications to be sent to shareholders of the Company until you notify otherwise by reasonable notice in writing (not less than 7 days) to the Company c/o the Hong Kong Share Registrar, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183
- Queen's Road East, Wan Chai, Hong Kong or by email at <u>bocaviation.ecom@computershare.com.hk</u>.
 上述指示適用於日後寄發予本公司股東之所有公司通訊,直至 閣下發出合理時間的書面通知(最短不少於 7 日)予本公司香港股份過戶登記處,「香港中央證券登記有限公司」(地址為香港灣仔皇后大道東 183 號合和中心 17M 樓)或以電郵發送至 <u>bocaviation.ecom@computershare.com.hk</u> 另作選擇為止。
 Shareholders are entitled to change the choice of means of receipt and language of Corporate Communications at any time by re asonable notice in writing (not less than 7
- days) to the Company c/o the Hong Kong Share Registrar (at the above address) or by email at bocaviation.ecom@computershare.com.hk.

 股東有權隨時發出合理時間的書面通知(最短不少於7日)予本公司香港股份過戶登記處(上述地址)或以電郵發送至bocaviation.ecom@computershare.com.hk,要 求更改有關公司通訊的語言版本及收取方式。
 For the avoidance of doubt, we do not accept any special instructions written on this Change Request Form. 為免存疑,任何在本更改回條上的額外手寫指示,本公司將不予處理。
- Corporate Communications include but are not limited to the Company's (a) directors' reports, its annual accounts together with a copy of the auditors' reports and, where applicable,
- surmary financial reports; (b) interim reports, and where applicable, surmary interim reports; (c) notices of meeting; (d) listing documents; (e) circulars; and (f) proxy forms. 公司通訊包括但不限於公司的: (a) 董事會報告、年度帳目連同核數師報告及(如適用)年度財務/ #要報告: (b) 中期報告及 (如適用)中期稿要報告: (c) 會議通告: (d) 上市文件: (e) 通函;及 (f) 代表委任表格。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料整理
"Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Cap 486 ("PDPO"), which includes your name, mailing address and contact telephone number.

number. 本聲明所指的「個人資料」具有《個人資料(私隱)條例》(第486章)(「私隱條例」)賦予「個人資料」之相同涵義,當中包括 閣下的姓名、郵寄地址及聯絡電話號碼

本聲明升钼的"個人資料,具有(個人資料(私應)條例)(神秘的))(有極條例))版子"個人資料」之間內藏族,當甲包括一個下的定名,動命地址之際跨電品票碼。
Your Personal Data provided in this form will be used in in comection with processing your request for obligating the result of the relevant Corporate Communication(s). Your supply of Personal Data is on a voluntary basis. However, we may not be able to process your request unless you provide us with your Personal Data

In 下於本表格所提供的個人資料所以應理 IN 下要求案項相關公司通訊印刷本之指示。 IN 下乃基於自賴性質提供個人資料,性衡 IN 下途無提供個人資料,在公司可能無法應理 IN 下的指示。
Your Personal Data maybe disclosed or transferred to the Company's Hong Kong Share Registrarandor other companies or bodies for the purpose s tated above, or when it is equired to do so by law, for example, in response to a court order or a law enforcement agency's request, and will be retained for such period as may be necessary for our verification and record purpose.

本公司可定上进用途解 III 中间值人资料协震或轉移给本公司的香港股份登記及過戶應及/或其他公司或團體,或按法例規定(例如應去區命令或缺去機能的要求)作出故露或轉移,並将在適當期間內保留
該等個人資料作核質及記錄用途。

総等個人類科TF核質 及尾螺用途。
You have the fight to request access to and/or correction of your Personal Data espectively in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing by either of the following means:

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閣下寄回此更改回條時,請將郵寄標籤剪貼於信封上。

如在本港投资世須貼上郵票。 Please cut the mailing label and stick this on the envelope to return this Change Request Form to us.

No postage stamp necessary if posted in Hong Kong.

郵寄標籤 MAILING LABEL